

Public Comment & Correspondence: None

Administration

Call to Order:

President Peggy Campbell called to order the regular meeting of the Library Board at 4:40 pm.

Roll Call:

Present: Nancy Walzer, Sandy Nielsen, Christine Turple, Peggy Campbell, Gary Evans, Cheryl Miller, and Jayne Elenbaas. Others present: Samantha Reid-Goldberg

Approval of Agenda for April 21, 2026

Action: N. Walzer moved to approve the agenda. C. Turple seconded the motion. Yes: 7 No: 0. The motion was adopted.

Approval of Minutes for March 17, 2026

Action: G. Evans moved to approve the minutes. C. Miller seconded the motion. Yes: 7 No: 0. The motion was adopted.

Finance

a. Treasurer's Report: March, 2026

Action: G. Evans made a motion to approve the Treasurer's report for March, 2026. J. Elenbaas seconded it. Yes: 7 No: 0. The motion was adopted.

i. Review of expenditures over \$1500

b. Financials proposal and Endowments solution

Action: J. Elenbaas made a motion to approve the proposed financial plan including investing in 6-month CDs and opening a Money Market account. C. Miller seconded it. Yes: 7 No: 0. The motion was adopted.

i. HCL Bank Account updates

Action: N. Walzer made a motion to approve the additions of Peggy Campbell and Kathy DeGroot to the Shelby State Bank accounts, the addition of P. Campbell to the MI CLASS account, and the removal of Sonja Maynard from both the Shelby State and the MI CLASS accounts. S. Nielsen seconded it. Yes: 7 No: 0. The motion was adopted.

c. 2025-26 Audit Proposals

Action: N. Walzer made a motion to accept the audit proposal from Brickley DeLong. C. Turple seconded it. Yes: 7 No: 0. The motion was adopted.

d. August, 2026 Millage Discussion: reviewed upcoming dates and processes for the upcoming millage vote.

Action: N. Walzer made a motion to move forward with obtaining ballot proposal language from Foster and Swift for an 8 year, 1.1 mill millage. G. Evans seconded it. Yes: 7 No: 0. The motion was adopted.

Action: J. Elenbaas made a motion to schedule a special board meeting on April 29, 2026 to review and approve the forthcoming ballot proposal language. C. Turple seconded it. Yes: 7 No: 0. The motion was adopted.

e. 2026-2027 FAFG Circulating Materials Grant Contract

Director's Report

Hesperia Community Library Board of Trustees

President: Peggy Campbell, Village of Hesperia
Vice President: Jayne Elenbaas, Greenwood Township
Secretary: Sandy Nielsen, Denver Township
Treasurer: Cheri Miller, Newfield Township

Christine Turple, Denver Township
Nancy Walzer, Newfield Township
Gary Evans, Greenwood Township
vacant, Beaver Township

Upcoming Programming:

Weekly: Tech Help Tuesday (Tuesday at 1:30 pm); Storytime (Friday at 10am)

April: Sensory Play-April 24 Book Club- April 28 Adult Craft Night-April 28

May: Tween Night- May 5 Adult Crafternoon- May 11 Teen Night- May 14

Family Fun Night-Tea Party May 16 After-School Movie- May 18

Greenwood Township Stipend: Greenwood has decided to shift to the library covering the cost of their board member stipend moving forward.

Property Inventory: The 2002 property list has been transcribed and staff are currently updating it to reflect our current holdings.

Technology Inventory: Andy will be installing our new network equipment and updating our network map on Tuesday, April 21, and that list will become the foundations of completing the current technology inventory.

Microsoft Business Standard: Switched on Tuesday, we are all working through some learning curves. From my perspective work processes are a lot smoother because they are all occurring in the same suite of tools- Teams and Outlook. Staff have moved to the Shifts program in Teams and are now (mostly) clocking in and out for work.

Personnel policy: with the change to Shifts and the staff clocking in and out now, I will need to update the personnel policy to reflect the new processes, which I will do as soon as I figure out what that process is now.

Shelving updates: Shelves were moved to be ADA compliant throughout the entire library on Friday and Saturday, April 10-11. Only one shelf in the entire library didn't need to move. While we had the books off the shelves, we cleaned, removed mouse nests, and turned the children's room around so the entire thing runs left to right, young to old. We are still shelf-reading.

None of the shelves or tables were removed from the library.

Empty shelves outside of the teen room: That will be our forthcoming "Library of Things." We have items to put into it already, (cake pans, some technology equipment), we just haven't had time to process and catalog any of them.

Carpet cleaning: will be completed this weekend.

Sierra: After a year in committee, Lakeland is asking the coop libraries to vote on whether we will switch to the Polaris ILS instead of Sierra. The committee indicated most of our third-party applications would be integrated and the entire functionality of the ILS would improve. It's not a sure thing we will switch, but it seems very likely.

Discussion

None

Adjournment

Action: J. Elenbaas moved that the meeting be adjourned at 5:56 pm. C. Miller seconded the motion. Yes: 7 No: 0. The motion was adopted.

Recorded by:

S. Nielsen, Secretary

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