

**Public Comment & Correspondence:** None

**Administration**

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Call to Order:

President Peggy Campbell called to order the regular meeting of the Library Board at 4:33 pm.

Roll Call:

Present: Nancy Walzer, Sandy Nielsen, Christine Turple, Peggy Campbell, Gary Evans, and Cheryl Miller. Absent: Jayne Elenbaas. Others present: Samantha Reid-Goldberg

Approval of Agenda for March 17, 2026

**Action: C. Miller moved to approve the agenda. N. Walzer seconded the motion. Yes: 6 No: 0. The motion was adopted.**

Approval of Minutes for January 20, 2026

**Action: G. Evans moved to approve the minutes. C. Turple seconded the motion. Yes: 6 No: 0. The motion was adopted.**

**Finance**

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a. Treasurer's Report: January, 2026

**Action: C. Miller made a motion to approve the Treasurer's report for January, 2026. S. Nielsen seconded it. Yes: 6 No: 0. The motion was adopted.**

i. Review of expenditures over \$1500

b. Treasurer's Report: February, 2026

**Action: G. Evans made a motion to approve the Treasurer's report for February, 2026. N. Walzer seconded it. Yes: 6 No: 0. The motion was adopted.**

i. Review of expenditures over \$1500

**Action: S. Nielsen made a motion to approve the future Hendon and Slate expenditure. G. Evans seconded it. Yes: 6 No: 0. The motion was adopted.**

c. 2024-25 Audit Approval

**Action: G. Evans made a motion to accept the 2024-25 Audit. N. Walzer seconded it. Yes: 6 No: 0. The motion was adopted.**

d. August, 2026 Millage Discussion: reviewed upcoming dates and processes for the upcoming millage vote.

e. Carpet Replacement Quotes: after reviewing the quotes, it was decided that the library would wait to replace the carpet until after the millage vote. Samantha should seek out a carpet cleaning quote asap.

**Action: N. Walzer made a motion to approve the Two Guys, One Truck quote to move the bookshelves as required. C. Turple seconded it. Yes: 6 No: 0. The motion was adopted.**

**Director's Report**

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Director's Report

*Upcoming Programming:*

**Weekly:** Tech Help Tuesday (Tuesday at 1:30 pm); Storytime (Friday at 10am)

Hesperia Community Library Board of Trustees

President: Peggy Campbell, Village of Hesperia  
Vice President: Jayne Elenbaas, Greenwood Township  
Secretary: Sandy Nielsen, Denver Township  
Treasurer: Cheri Miller, Newfield Township

Christine Turple, Denver Township  
Nancy Walzer, Newfield Township  
Gary Evans, Greenwood Township  
vacant, Beaver Township

**March:** All Month- March is Reading Month! Kids Reading Challenge and Dogman-themed Family Fun Night.  
Matinee Movie-March 19      Dogman Party:Family Fun Night- March 19      Book Club- March 24

Sensory Play-March 27

Adult Craft Night-March 31

**April:** Tween Night-April 7

Family Fun Night-Spring Break! April 9

Adult Crafternoon- April 13

Teen Night- April 16

Last Meeting Updates:

- R. English had a baby shower in the community room, the \$100 was her returned deposit.
- The two journal entries were for payroll-- there was no label for payroll Kathy said she would try and find a way to indicate that on the next set of financials.(Update- she did)
- Kenna's checks have all cleared.
- Streamline is not erates eligible for public libraries.

Fremont Area Community Foundation: The grant committee met with the directors to discuss how they could assist us- unofficially indicated that the circulation grant would continue.

H&S Financials Audit: they determined we don't need an entire audit of our systems, most problems lie within audit and budget, and we are addressing those. Currently seeking 3 quotes from governmental auditors for the next audit.

H&S Computer Consulting: submitted an e-rates bid for the 2026-27 year to become our new network administrator and to update our network as part of our technology overhaul. Andy has been working with Kathy to get us unofficially changed over (his contract can start April 1).

Microsoft Business Standard: In conjunction with the new tech support, we are moving everything from Google Workspace to Microsoft Business, which saves us \$921 dollars a year/

Admin Assistant II hours: Kathy's hours for QB totaled 17.25 for the entire January pay period.

Property Inventory: We got the 2002 inventory list from our Auditor as part of our fin. clean-up. I am making a new list in Excel, removing items and adding the new ones- it is taking forever.

Depreciation: with the inventory list, I finally understood where the depreciation numbers came from. I am going to add into quickbooks to automatically calculate depreciation for us each year. I still need to determine from the governmental auditor where depreciation goes in the budget.

Building updates: Paint, trim and new lights added in previously dim non-fiction corner.

Semiquincentennial celebration: June 29-July 2: 3 programs. Hamilton sing-along; Local History open house, and an honoring veterans/birthday party.

Oceana Echo: Asked each Oceana Co. library to write an article once a month for a piece called "Novel Ideas"- our article appears the second Friday of the month.

Discussion

Adjournment

**Action:** G. Evans moved that the meeting be adjourned at 6:08 pm. C. Miller seconded the motion. Yes: 6 No: 0. The motion was adopted.

**Recorded by:**

S. Nielsen, Secretary

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